

VETERANS BENEFITS AT ZANE STATE COLLEGE



WE ARE PROUD to have you at Zane State College (ZSC). We greatly appreciate your time in service to our nation. We know that balancing college life with your many military, career, family, and personal responsibilities can be extremely challenging.

WE CAN HELP! Zane State College would like to assist you in achieving your personal goals and to get the most out of your college education.

APPLICATION

If you have never applied for educational benefits, you need the following:

- DD-214 Discharge papers
- VA 22-1990 Application for Education Benefits (may be obtained by applying online at www.va.gov/education/how-to-apply)
- DD-2384 Notice of Basic Eligibility (NOBE) for members of Selective Reserve and National Guard (See your Commanding Officer to apply for this document)

If you have previously applied for or used educational benefits, please submit one of the following forms, which can be found at www.va.gov:

- VA 22-1995 Request for a Change of Location or Place of Training
- or
- VA 22-5495 Dependents Request for Change of Program or Place of Training

CERTIFICATE OF ELIGIBILITY

A Certificate of Eligibility (COE) is an official document from the VA that states what percentage of eligibility you qualify for as well as how long your benefit will last. If you have never utilized your benefits, your Certificate of Eligibility will arrive 6-8 weeks after applying online. Please provide a copy of your Certificate of Eligibility to the School Certifying Official in the Registrar's Office once received.

PAYMENT

Once the application and enrollment certification is submitted to the Department of Veterans Affairs, it can take 10-12 weeks to start receiving any monthly VA payment. The check is mailed directly to you for the prior month's training or you may choose direct deposit. The VA always pays one month behind. For example, classes may start January 4, but the VA will not pay for the month of January until the first week in February. The payments will be based on the number of credit hours enrolled each term.

VETERAN RESPONSIBILITIES

- Submit official transcripts from all colleges you have previously attended when applying to Zane State College.
- Report your plans to change your major before you begin taking classes in that major.
- Notify your Certifying Official immediately if you change the number of credit hours, completely withdraw, or decide not to attend a term.
- Register only for courses that apply to your program of study.
- Register for the next term by the sixth week of the current term. If you register after the sixth week of the current term, please notify your Certifying Official as soon as possible to ensure your payment will be on time.
- If called to active service duty, please report to the Certifying Official. You will be backed out of the classes you are registered for and your fees refunded 100 percent.
- Some veterans are required to self-certify on a monthly basis. Be sure that the VA has your correct enrollment information. If it is not correct, contact your Certifying Official at Zane State College.



CONTACT US TODAY!

GRETCHEN NEWSOM

School Certifying Official
740.588.1344 • gnewsom@zanestate.edu
College Hall, Room 154A

PLEASE VISIT: My ZSC, Student Resources, Veterans Affairs for more information about Veterans Services at Zane State College.

VA phone: 888.442.4551
Web site: www.gibill.va.gov
County Veterans Service Offices:
www.dvs.ohio.gov/main/county-veterans-service-offices.html

Veterans Resource Center and Lounge is located in the lower level of College Hall

ZANE STATE COLLEGE

ZSC



zanestate.edu
740.588.5000