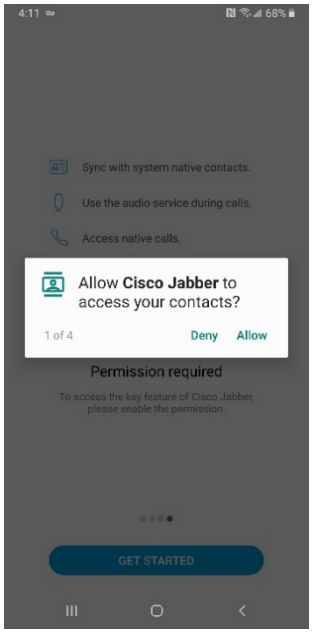
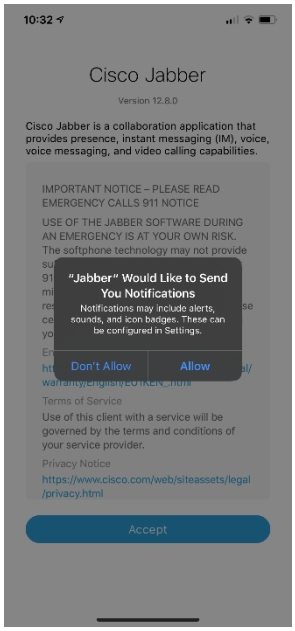
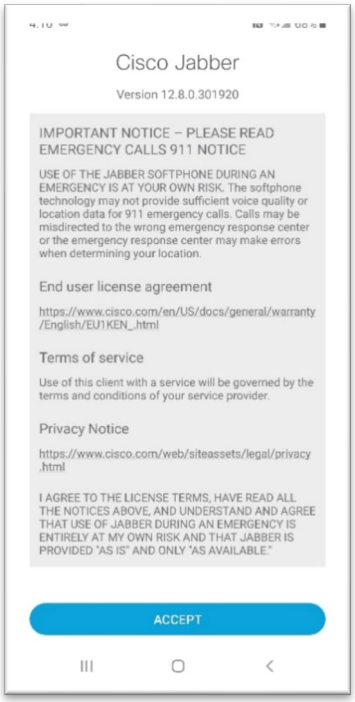
The Cisco Jabber App can be installed on employee smart phones to allow for business calls using your office phone number. This App also allows employees remote access to their desk phone voicemail. The App is available for both Apple iPhone and Android cellular phones from the App Stores. When using the Cisco Jabber App please make sure your cellular phone is connected to a WiFi connection, otherwise the App will use cellular data. Please follow the below instructions to install the Cisco Jabber App on your phone.

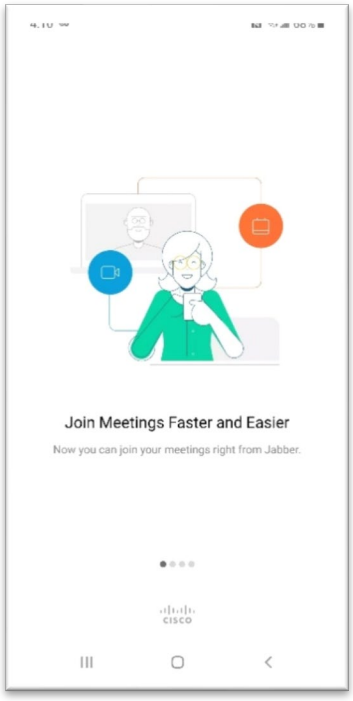
1. Open your App Store and search for Cisco Jabber, then install the free App.
2. Locate the new App on your cellular phone and tap on it.
3. You will have the option of allowing Jabber access to your contacts and if you would like Jabber to send you notifications.



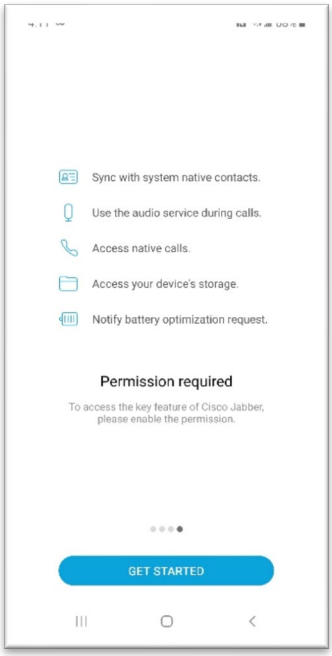


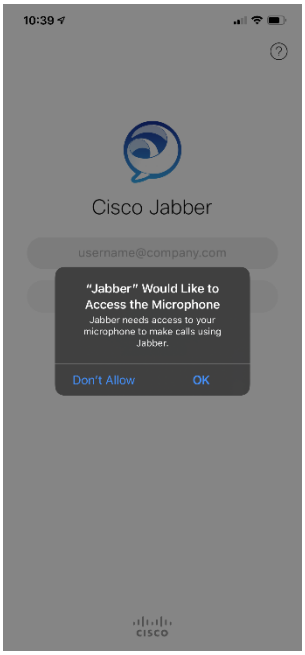
4. You will be greeted with an accept license screen tap the ACCEPT button and then scroll left through the welcome screens and tap the Get Started Now button.



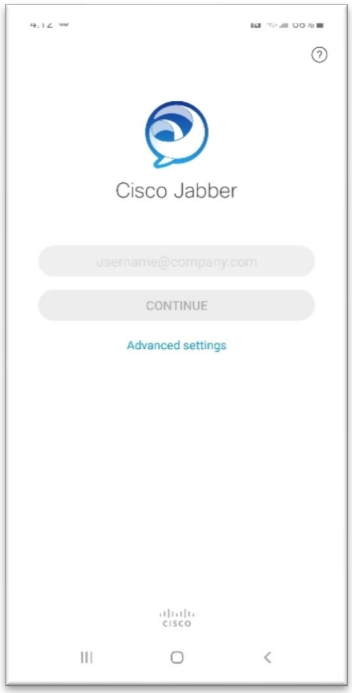


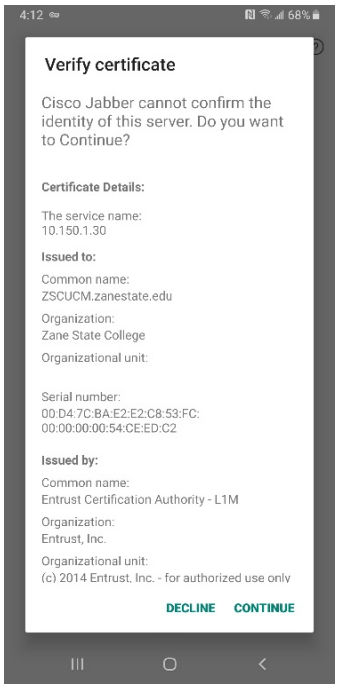
5. You may receive a Permission Required screen or Jabber may request access to your Microphone. Tab the GET STARTED button and select allow on the next few screens, or tap the OK button.



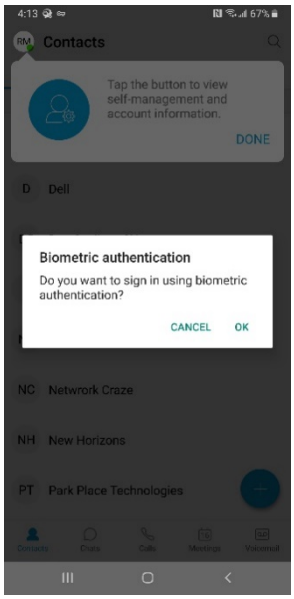


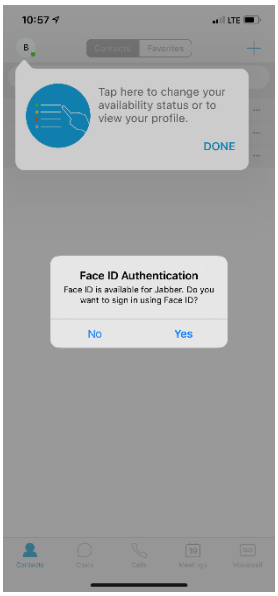
6. At the login screen, please enter your Zane State College email address and tap the CONTINUE button. (If you are on the College Employee WiFi, you will be asked to Verify Certificate. Please tap CONTINUE.)





7. At the Username and Password screen, please enter your username WITHOUT the @zanestate.edu. Tap into the Password box and enter your network password. Tap the Sign In button. If your phone uses Biometric authentication or Face ID authentication you will be asked if you want to enable that feature.





8. Once Jabber is setup it will automatically log you in the next time you open the app.