

REGISTRATION AGREEMENT

Introduction

Students will be required to acknowledge their financial obligation before formally participating in a semester.

An electronic agreement of acknowledgment must be submitted before attending class for any given semester.

Students will not be allowed to enroll until the electronic agreement is received.

Registration Agreement

PRIVACY RIGHTS & RESPONSIBILITIES

I understand that Zane State College (ZSC) is bound by the Family Educational Rights and Privacy Act (FERPA) which prohibits ZSC from releasing any information from my education record without my written permission. Therefore, I understand that if I want ZSC to share information from my educational record with someone else, I must provide written permission by following the procedures outlined [here](#). I further understand that I may revoke my permission at any time as instructed in the same procedure.

COMMUNICATION

Method: I understand and agree that ZSC uses e-mail as an official method of communication with me, and that therefore I am responsible for reading the emails I receive from ZSC on a timely basis.

Contact: I authorize ZSC and its agents and contractors to contact me at my current and any future cellular phone number(s), email address(es), or wireless device(s) regarding my delinquent student account/loan(s), any other debt I owe to ZSC, or to receive general information from ZSC. I authorize ZSC to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails, in their efforts to contact me. Furthermore, I understand that I may withdraw my consent to call my cellular phone by submitting my request in writing to ZSC.

PAYMENT OF FEES/PROMISE TO PAY

I understand that when I register for any class at (ZSC or receive any service from ZSC I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which ZSC is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date.)

I understand and agree that if I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the [published tuition refund schedule](#) at ZSC. I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above.

COLLECTION AGENCY FEES

I understand and accept that if I fail to pay my student account bill or any monies due and owing ZSC by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, ZSC may refer my delinquent account to the Attorney General's Office for collection. I further understand that if ZSC refers my account balance for collection, a collection fee will be assessed and will be due in full at the time of the referral. Interest will also begin accumulating on the balance at that time. If a lawsuit is filed to recover an outstanding balance, I shall also be responsible for any costs associated with the lawsuit such as court costs or other applicable costs. Finally, I understand that my delinquent account may be reported to one or more of the national credit bureaus.

IRS FORM 1098-T

I consent to receive my annual IRS Form 1098-T, Tuition Statement, electronically from ZSC. I understand that if I do not consent to receive my Form 1098-T electronically, a paper copy will be provided. I understand that I can withdraw this consent or request a paper copy by following the instructions at [located on My Finances page](#).

1 STUDENT ACKNOWLEDGEMENT OF FINANCIAL OBLIGATION

*Required

I agree to these registration requirements.

This is your COPY of the Registration Agreement, not the actual agreement. You must still click "Complete the Registration Agreement form" link under Add/Drop Courses, check the agreement box, and click "Submit" before you can register for courses.

The Registration Agreement must be completed each semester.

Submit Cancel