



OFFICE OF STUDENT FINANCIAL AID
2021-2022 Unusual Enrollment History Petition

Student's Name: _____ **ID/SSN:** _____

The U.S. Department of Education has established regulations to prevent fraud and abuse in the Federal Pell Grant Program by identifying students with unusual enrollment histories. Some students who have an unusual enrollment history do have legitimate reasons for their enrollment at multiple institutions. Such an enrollment history requires a review to determine whether there are valid reasons for the unusual enrollment history. This must be resolved before you can receive financial aid at Zane State College.

Please Note:

- Appeals submitted without sufficient **supporting documentation will be denied without an option to resubmit.**
- **DO NOT** include original records, they will **not** be returned. Do ensure all copies are legible.
- We recommend you keep copies of all paperwork.

A. ENROLLMENT INFORMATION

Access the National Student Loan Data System (NSLDS) at www.nsls.ed.gov to assist you in filling out the following information. List all information for the 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 academic years. You must provide **Official** academic transcripts from all schools attended. If you have already submitted copies of all transcripts to the Registrar Office, you must notify the Office of Financial Aid at Zane State College to obtain a copy from the Registrar. Forms submitted without transcripts cannot be processed.

Name of Institution	Dates of Attendance	Credit Hours Earned?	
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO

- If ***each*** of your transcripts show that you have earned credit while receiving Federal funds from ***all*** of the institutions attended, STOP HERE. Sign, date the last page and turn this petition in with your transcripts.
- If you have not earned credit at ***each*** of the previous institutions, proceed to **Section B** on page 2.

B. STUDENT INFORMATION

If you answered “No” to the Credit Hours Earned question for any of the schools you attended in 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21, you must provide an explanation of your failure to earn academic credit and provide third party documentation to support your explanation.

1. I am providing the required personal ***typed detailed explanation with signature*** of how extenuating circumstances ***beyond your control*** prevented you from earning academic credit.

Acceptable Documentation may include, but is not limited to:

- Death of an immediate family member (you must include the relationship of the family member and a copy of the death certificate)
- Documented hospitalization or illness of self, child or parent (must include dates and a health care

